



**International Code Council
Education Committee**

January 26th, 2017

Conference Call

01:00pm ET/12:00pm CT/11:00am MT/10:00am PT

Call In: 800-910-8278

Conference #: 9574349

EC Chair:	Nancy Springer
EC Vice-Chair:	John Delesandro
Committee Members:	Michael Boso
	Dave Horras
	James Lake
	Sean Reid

PDC Chair:	Nancy Springer
ICC Board Liaison:	Cindy Davis

ICC Staff:	Laurence Genest
	Tracy Lendi
	Hamid Naderi
	Allison Street
	Casey Thomas

MINUTES

- I. Call to Order**

The Education Committee meeting was called to order at 10:02am PT by Education Committee Chair, Nancy Springer.
- II. Roll Call**

Ms. Springer asked Executive Assistant, Casey Thomas, to call roll. Director Cindy Davis and James Lake were absent. A quorum was present.
- III. Review and Approve Agenda**

Ms. Springer asked that an item entitled 'Work plan' be added to the Agenda as item VI. Education Committee Vice-Chair, John Delesandro motioned to approve the Agenda, as amended. Mr. Michael Boso seconded. The Agenda was unanimously approved, as amended.
- IV. Review and Approve Minutes from December 1st, 2016 in-person meeting**

Mr. Dave Horras motioned to approve the Minutes. Mr. Sean Reid seconded. The Minutes were approved unanimously.
- V. Selection of New Education Committee Chair and Vice-Chair**

At the December ICC Board of Directors' Meeting, Ms. Springer was appointed as the Chair of the Professional Development Council. It would be cumbersome

for Ms. Springer to serve as both the Education Committee Chair and the Professional Development Council Chair. Therefore, the Education Committee will take nominees for a new Chair and Vice-Chair of the Education Committee.

Ms. Springer asked if there were any nominations for Education Committee Chair. Mr. Boso nominated Mr. Delesandro. Mr. Reid seconded. Hearing no other nominations, the Committee voted on Mr. Delesandro's nomination. It was unanimous. Ms. Springer congratulated Mr. Delesandro.

Ms. Springer then asked if there were any nominations for Vice-Chair. Mr. Delesandro nominated Mr. Boso. Mr. Horras seconded. Hearing no other nominations, the Committee voted for Mr. Boso as Vice-Chair unanimously.

Ms. Springer asked Mr. Delesandro if he would like to run the rest of the meeting. Since it was Ms. Springer's Agenda, he declined and stated he would run the next meeting.

VI. Work plan (amendment)

Ms. Springer stated that she is working on updating the work plan with the 25 based on Vice President of Training and Education, Tracy Lendi's guide. Mr. Delesandro asked that members look through the plan and send comments on action items a week prior to the next meeting.

VII. Approval of Educator of the Year Application

Ms. Thomas previously sent a draft of the Educator of the Year Nomination application. She asked the Committee if anyone had any additions or comments. There was no discussion and the application was approved. She then went through the nomination schedule.

VIII. Spring Education Event, Arlington TX Schedule

Ms. Lendi and Manager of Training and Education, Allison Street, reviewed the document previously submitted to the Education Committee. Ms. Springer asked how many are attending the event thus far. Ms. Lendi stated that the count is low; however, the website will be updated to bring in more participants. There will be a special focus on drawing in those outside of the industry. Mr. Reid stated that had some trouble finding the website. Staff directed him to where the website can be found. Ms. Thomas said that the next face-to-face meeting of the Professional Development Council will take place before the training event. She will be sending out the information once the details have been worked out. Sr. Vice President, Product Development, Hamid Naderi reviewed the BPI partnership as well as the matrix of training courses available.

IX. Learning Management System (LMS) (f/k/a ICC University) Update

Ms. Lendi let the Committee know that currently the Membership database is being merged and the LMS website will be ready to be tested by staff users in a couple of weeks. She hopes the site will be ready for a mid-February launch. Mr. Naderi asked that the group look out for the February issue of the BSJ; there will be a special focus on Education.

X. Preferred Provider Update

Mr. Naderi reviewed the Preferred Provider sheet that was sent to the Committee prior to the meeting. There are currently 512 applications received and 305 active providers. He also discussed the addition of Special Inspection courses. A survey is being developed to ask Providers either a) why they apply but are not active or b) why are they not renewing. In 3-4 months, after staff has exhausted all avenues of contacting Providers, there will be a talking point sheet for the Committee to reach out and make calls.

XI. Other Business

Ms. Lendi wanted everyone to know that the ABM/Expo call for presenters would be going out soon. This time, there will be one form for both potential education tract presenters and Expo presenters.

Mr. Delesandro stated that there will be a New Jersey Certification Academy in Atlantic City on February 3rd, 4th and 5th.

Ms. Springer thanked everyone for their cooperation and for the support while she was Chair.

XII. Adjournment

Mr. Reid motioned to adjourn. Mr. Horras seconded. The meeting was adjourned at 10:48am PT.