



**International Code Council  
Education Committee**

February 16<sup>th</sup>, 2017

Conference Call

01:00pm ET/12:00pm CT/11:00am MT/10:00am PT

Call In: 800-910-8278

Conference #: 9574349

---

EC Chair:	John Delesandro
EC Vice-Chair:	Michael Boso
Committee Members:	Dave Horras <del>James Lake</del> Sean Reid
PDC Chair:	Nancy Springer
ICC Board Liaison:	Cindy Davis
ICC Staff:	<del>Laurence Genest</del> Tracy Lendi Hamid Naderi Allison Street Casey Thomas

---

**MINUTES**

- I. Call to Order**

The meeting was called to order by Education Committee Chair, John Delesandro at 10:04am PT.
- II. Roll Call**

Executive Assistant, Casey Thomas, called roll. All members were present with the exception of James Lake. Director Cindy Davis joined the call in progress at 10:39am PT. A quorum was present.
- III. Review and Approve Agenda**

Mr. Sean Reid motioned to approve the Agenda. Education Committee Vice Chair, Michael Boso, seconded. The Agenda was approved unanimously.
- IV. Review and Approve Minutes from January 26th, 2017 teleconference**

Mr. Dave Horras motioned to approve the Minutes. Mr. Boso seconded. Unanimous approval.
- V. Spring Education Event, Arlington TX Schedule**

Tracy Lendi, Vice President of Training & Education, reviewed the enrollment numbers thus far. She also reported that the new website for the event is up and running. Mr. Horras asked when the BPI schedule will be posted. Hamid Naderi, Sr. Vice President, Product Development, replied that it should be on their

website by March. Mr. Naderi requested that each of the EC members promote the event in each of their respective regions.

**VI. Training Needs Assessment (Fire Membership Council)**

Mr. Delesandro and Ms. Nancy Springer spoke with the Fire Membership Council. They have readdressed the letter to Mr. Delesandro and asked ICC help identify performance gaps. Mr. Delesandro stated that instead of limiting this to just fire there should be an overall look at all topics and a needs assessment should be performed. Dr. Lendi replied that this information would be beneficial; however, the right survey tool is imperative. Mr. Naderi reminded the committee that while ICC should look at the gaps, it also needs to be focused on its core area of strength per the Board of Directors 5 part strategy. The intent of the Preferred Provider Program is to have more specialized/advanced training and bridge the gap between the ICC foundational courses and code content and the need for more in depth training. It was suggested that the ABM call presenters be geared toward the needs of the Membership training-wise. While the call for presenters is well ahead of the survey this year, next year the call can be more specific since the survey results will be in hand.

**VII. Learning Management System (f/k/a ICC University) Update**

Dr. Lendi provided the Committee with a webinar link and navigated the new ICC Learning Management System (LMS) website. The intent of the LMS is to make it easier to locate the different training courses. Director Davis asked about the launch date. Dr. Lendi replied that it should be available early March. In the interim, she will get the link with a log in to the EC members. She would appreciate any user feedback.

**VIII. Preferred Provider Update**

Mr. Naderi reviewed the current Preferred Provider statistics. The numbers remain relatively consistent: 70% ICC Chapter/Gov't Nonprofit, 24% Educators, 7% Industry. In the last two weeks, there were new providers for Special Inspections, a couple of contractors and new electrical training. He will e-mail the report after the call. The website is currently being with T-Rex (certification database) so CEUs will be populated.

**IX. Internet Based Testing (IBT) status**

Mr. Naderi stated that the original launch was supposed to take place in March/April, but it has been pushed back. The launch will include the 30 most in-demand certifications. Michelle Porter, Director of Certification and Testing, will be sending out a link to test out IBT in the near future.

**X. Other Business**

-Educator of the Year posted

Ms. Thomas explained that the Educator of the Year nomination form was posted on the website. The e-blast should be sent out shortly. The deadline for nominations is March 31<sup>st</sup>.

-ABM/Expo Call for Presenters

Dr. Lendi stated the call for presenters for the ABM will be out soon. The deadline for that is also March 31<sup>st</sup>. Presenters will be offered \$100 off registration but will be responsible for their own expenses.

-Special Inspector E-mail

The PDC received an email from an individual about the lack of Special Inspector courses. Discussion ensued. It was determined that the Preferred Provider Program should be able to fill this gap. Michelle Porter and Mr. Hamid will respond to the individual. Mr. Naderi will then reach out to different entities that have special inspector courses to become Preferred Providers.

-NJ Conference

Mr. Delesandro sent out the brochure on the New Jersey Conference coming up along with certification academies that will be offered. Director Davis suggested that he also send out Region VII.

**XI.**

**Adjournment**

Mr. Reid motioned to adjourn. Mr. Horras seconded. Meeting adjourned at 11:48am PT.