



**International Code Council
Education Committee**

March 16th, 2017

Conference Call

01:00pm ET/12:00pm CT/11:00am MT/10:00am PT

Call In: 800-910-8278

Conference #: 9574349

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| EC Chair: | John Delesandro |
| EC Vice-Chair: | Michael Boso |
| Committee Members: | Dave Horras James Lake Sean Reid |
| PDC Chair: | Nancy Springer |
| ICC Board Liaison: | Cindy Davis |
| ICC Staff: | Laurence Genest Tracy Lendi Hamid Naderi Allison Street Casey Thomas |

MINUTES

I. Call to Order

The Education Committee meeting was called to order by Education Committee Chair, John Delesandro, at 10:02am PT.

II. Roll Call

Mr. Delesandro asked Executive Assistant, Casey Thomas, to call roll. Education Committee members were present. Laurence Genest, Vice President of Marketing, was absent. Director Cindy Davis joined the call in progress at 10:12am PT. A quorum was present.

III. Review and Approve Agenda

Mr. Michael Boso motioned to approve the Agenda. Mr. Dave Horras seconded. The Agenda was approved.

IV. Review and Approve Minutes from February 16th, 2017 teleconference

Mr. Horras motioned to approve the Minutes. Mr. Sean Reid seconded. No discussion. The Minutes were approved.

V. Educator of the Year score sheet

Ms. Thomas previously distributed the score sheet that was used last year to the Education Committee. She briefly went over the process for this year. The final date for Educator of the Year nominations is March 31st, 2017. She will be distributing the nominations and outlining the process once again after the deadline for submissions.

VI. 2017 ABM Call for Presenters

Vice President of Training, Tracy Lendi, stated that 26 applications have been received so far. The deadline for submission is also March 31, 2017. It was suggested that the Membership Councils be encouraged to complete the same process as all of the other presenters. Ms. Street explained that the presenters need to be notified on April 21st, 2017 and their materials need to be submitted by May 12th, 2017. The next Education Committee meeting was scheduled for April 17th, 2017 to make sure that the selection process meets the deadline. Mr. Delesandro inquired as to whether or not the committee will be using the same evaluation tool as last year. Dr. Lendi confirmed yes; it will be distributed along with the package of presenters, which will be distributed to the EC the first week of April.

VII. Learning Management System (f/k/a ICC University) Update

Dr. Lendi updated the committee on the progress. IT is in the process of loading, courses, academies and institutes. She has not sent out the link for the committee to test drive the site because there is still too much test data to garner an actual user experience. The site should be up and running at the beginning of April.

VIII. Work Plan

-Priority Items

Mr. Delesandro stated that on the plan that was previously circulated to the committee member was the old plan so the reason why it had initial attached to some of the action items is because the plan wasn't edited. At this juncture, he asked that the committee and staff look over the action items; some of them need to be refined/combined and others eliminated since the items have been superseded by other initiatives. He asked that this be done and submitted so items can be reviewed and assigned at the next in person meeting.

-Needs assessment/evaluation tools/outreach to local Chapters

This item was in response previously received by the PDC. Dr. Lendi reiterated that a precise survey tool will need to be developed so T & E can target the information that is needed. Said tool could be used in the future to stimulate the annual call for presenters for the ABM.

IX. Preferred Provider Update

Sr. Vice President of Product Development, Hamid Naderi, gave a quick summary of the current Preferred Provider statistics. There were 39 new applications and 323 active providers; that is a good month. He went on to say that in 3-4 months, staff will be reaching out to providers that did not complete the application process as well as active providers that did not renew to explore issues with the program. Going forward, there will also be an e-news piece on new and existing providers to increase the exposure of those that participate in the Preferred Provider Program. Mr. Naderi completed the report by stating that the last two items for the website are still outstanding.





X. Other Business

-Arlington Education Summit Update

Dr. Lendi reported on the current statistics on enrollment for the Education Summit. She added that for some of the soft skill institutes are currently being marketed to some of the big corporations in the Arlington area that are outside of the building industry.

-Other

Mr. Naderi stated that the Internet Based Testing is still on target for release in June. There is rebranding in the works and it will probably be called "Online Proctored Testing."

The committee members reviewed upcoming Education events for different chapters/groups.

XI. Adjournment

Mr. Horras motioned to adjourn the meeting. Mr. James Lake seconded. The meeting was adjourned at 11:26am PT.