



**CERTIFICATION  
& TESTING**

**International Code Council  
Professional Development Council  
Certification Committee  
(CC)**

June 1, 2015  
Teleconference

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<b>CC Member</b>	<b>Location</b>	<b>Office Phone</b>	<b>Cell Phone</b>
Richard C. Witt [CC Chair]	Chesterfield, VA	(804) 751-4161	(804) [REDACTED]
Jeremy Searfoss [CC Vice-chair]	Reading, PA	(610) 655-5333	(610) [REDACTED]
Cindy Davis	Richmond, VA	(804) 371-7161	
Autumn Hartsoe	Goodyear, AZ	(623) 882-7307	(480) [REDACTED]
<del>Ken Morong</del>	<del>Omaha, NE</del>		<del>(402) [REDACTED]</del>
Jeff Whitney	Moab, UT	(435) 259-1345	(435) [REDACTED]
Gilbert Gonzales – BOD liaison	Murray, UT	(801) 270-2413	(801) [REDACTED]
Cash Olszowy – BOD liaison	Lexington, KY	(859) 258-3237	

<b>ICC Staff Liaison</b>	<b>Location</b>	<b>Office Phone</b>	<b>Cell Phone</b>
Michelle Porter	ICC Birmingham	(888) 422-7233	(205) 222-0561
Casey Thomas	ICC Brea	(888) 422-7233	
Doug Thornburg	ICC Wichita	(888) 422-7233	
Mark Johnson	ICC Brea	(888) 422-7233	

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**AGENDA**

**1. Call to Order at 10:03 am on June 1, 2015**

- a. Rick Witt, CC Chair, requested that Michelle Porter call roll. CC members and ICC staff members were present as noted above.
- b. Quorum was established.
- c. The agenda was approved as presented.
  - Motion. Second. Pass unanimous.

**2. Previous Minutes**

- a. The minutes from the February 23, 2015, CC meeting were approved as submitted.
  - Motion. Second. Pass unanimous.

**3. Unfinished Business**

- a. The request from the [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] for an amnesty program for lapsed certificants was again discussed. Ms. Porter noted that ICC staff will do a thorough analysis of the survey results received from [REDACTED], considering financial, political, and potential future accreditation impacts, and will present a report to the CC. This report will include a timeline of the notification provided to candidates of the recertification program changes beginning in 2001. Ms. Porter also stated that a date of 2003 would be the oldest lapse that should be considered, as the legacy organizations (SBCCI, ICBO, BOCA, and CABO) had widely varying

exam programs. Cash Olszowy reported that in talking to [REDACTED] ICC Members in May, the majority were in favor of an amnesty program. He noted that because of this interest beyond the state of [REDACTED] the CC would need to discuss this issue from a national standpoint, and present a recommendation to the ICC Board of Directors.

Cindy Davis asked if a potential forgiveness period should be a one-time or ongoing program; Ms. Porter recommended that a one-time program be instituted, if any, as the reinstatement process ICC currently offers is very broad.

- b. The appeal of [REDACTED] was nullified, as subsequent to his appeal, he reinstated his legacy Reinforced Concrete Special Inspector certification.

#### 4. New Business

- a. Ms. Porter presented an information item about Certification and Testing moving toward secure transmission of information to candidates, vs. standard U.S. postal mail. Ms. Davis noted her agreement with this method of quick, verifiable transmission.
- b. Updates of the ICC Certification Program Standards and CC Rules of Procedure will be underway shortly with outside assistance being brought into Certification and Testing to assist with the project. Mr. Witt requested that short- and long-term goals be set, to address items that need more immediate fixes quickly. Ms. Davis asked if this outside help would be working on Education Committee (EC) documents as well, to alignment EC and CC documentation; Mark Johnson stated that this would likely be the case.
- c. Two applications for re-appointment to an EDC due to a change of employment, under initial terms, were reviewed by the CC. Both were voted to be re-appointed. Motion. Second. Pass unanimous.
  - Kim Kelly – Plumbing/Fuel Gas EDC (2014-2016)
  - Carl Blanksvard – Fire Services (2014-2016)
- d. The CC discussed the status of development of a firestopping exam, originally approved by the Board for International Professional Standards (BIPS). Ms. Porter noted that ICC has explored partnership and/or underwriting with [REDACTED] and the [REDACTED] and does not feel that launching an exam with little potential volume is the best use of limited resources. Ms. Davis noted that [REDACTED] had contacted her with a request to be present at the next CC meeting. Mr. Witt noted that when BIPS originally approved development of this new exam, it was with the understanding that funding would need to be secured outside of ICC. He also noted that [REDACTED] appeared before BIPS multiple times with no offer of funding. Mr. Johnson relayed that ICC partnered with [REDACTED] on a firestop manual, and has attempted to bring [REDACTED].

Options discussed by the CC were continuing to seek outside funding, as the ICC-developed training and support document are selling fairly well, or possibly a certificate program instead of a certification.
- e. The CC was presented a request from the Accessibility Exam Development Committee to add the *International Existing Building Code* to the Accessibility Inspector/Plans Examiner exam for exams based on the 2015 I-Codes forward. The CC agreed to this request.
  - Motion. Second. Pass unanimous.
- f. Ms. Porter reported that she will put out a call for EDC applications shortly, with several committees needing additional members. The deadline for receipt of applications is targeted for August 15, 2015.

