



**International Code Council
Professional Development Council
Certification Committee
(CC)**

September 6, 2016
Teleconference

CC Member	Location
Autumn Wollmann [CC Chair]	Phoenix, AZ
Ken Morong [CC Vice-chair]	Omaha, NE
Cindy Davis	Richmond, VA
Hakim Bayyoud	Beaufort, SC
Gerard Cattani	Orlando, FL
Rick Hopkins	Tacoma, WA
Brenda Thompson — BOD liaison	Las Vegas, NV

ICC Staff Liaison	Location
Michelle Porter	ICC Birmingham
Ron Piester	ICC Birmingham
Mark Johnson	ICC Brea
Courtney Montgomery	ICC Birmingham

MINUTES

1. Call to Order at 1:02 pm CT on September 6, 2016

- a. Autumn Wollmann, CC Chair, requested that Michelle Porter call roll. CC members and ICC staff were present except as noted above.
- b. Quorum was established.
- c. The agenda was approved with the addition of a welcome to new CC member Rick Hopkins.
 - i. Motion. Second. Pass unanimous.

2. Previous Minutes

- a. The minutes from the July 6, 2016, CC meeting were approved as submitted.
 - i. Motion. Second. Pass unanimous.

3. New Business

- a. Ms. Porter requested that the CC remove [REDACTED] from the Certified Building Official (CBO) Exam Development Committee (EDC) due to staff's inability to reach him on multiple attempts via phone and email. An alternate, Mary Cade Booth, was appointed by the CC previously and would be made a full member of the EDC. As no one on the CC knew [REDACTED] or how to reach him, a motion was made to comply with Ms. Porter's request to remove Mr. [REDACTED] and move Ms. Booth to a full CBO EDC member.
 - i. Motion. Second. Pass unanimous.

- b. The second hearing of the appeal of candidate [REDACTED] began with Ms. Porter presenting a brief overview of his situation and results from the first attempt to hear [REDACTED] appeal on July 6, 2016.

[REDACTED]

i. Motion. Second. Pass unanimous.

- c. The request of [REDACTED] to receive specific certifications from ICC based on his determination of the corollary content was relayed to the CC by Ms. Porter and Courtney Montgomery.

[REDACTED]

A motion was made to relay to Mr. [REDACTED] that there was no evidence presented of technical equivalency between his current certifications and those requested of ICC.

i. Motion. Second. Pass unanimous.

4. Casey Thomas of ICC had previously sent out a poll for availability for a Professional Development Council conference call, with a September 26, 2016, date set as tentative. The next in-person meeting remains scheduled for December 1-2, 2016, in a location yet to be determined.
5. There being no further business to discuss, the meeting was adjourned at 2:23 pm CT.
- i. Motion. Second. Pass unanimous.

[REDACTED]

Autumn Wollmann
Certification Committee Chair

Michelle Porter
Director—Certification and Testing