

# 2018 Scholarships

## Overview

The International Code Council scholarship programs foster excellence in the building and fire safety profession by supporting the education of existing and future code officials, increasing participation in code development and honoring those who have been essential to the formation of the International Code Council. The current scholarships offered are:

- [Code of Honor Scholarships](#)
- [Managed Scholarships](#)
- [Sponsored Scholarships](#)

## Code of Honor Scholarships

The value of the Code Council and the quality of the I-Codes grow from broad participation from a full spectrum of building safety professionals. However, some Governmental Member Voting Representatives are unable to attend Public Comment Hearings due to budget constraints, a trend which has worsened with the budget reductions facing most cities and counties across the country. As these representatives play a critical role in the Public Comment Hearing votes on code changes, this critical gap must be addressed.

Thanks to the financial support from the Code Council Board of Directors and other partners, ICC offers a suite of “Code of Honor” scholarships for Governmental Member Voting Representatives seeking financial support to attend the Public Comment Hearings.

The scholarships help ensure the family of I-Codes continues to reflect the consensus view of officials at all levels of government, and afford members at all levels of experience and training an opportunity to qualify for an award.

For 2018, Code of Honor scholarships will support participation in the Public Comment Hearings held October 24 – 31. The scholarship application period will open on May 28<sup>th</sup> and close on August 10<sup>th</sup>.

Applicants may apply in a variety of categories as outlined below, however, all Code of Honor scholars must be employed and serving as a Governmental Member Voting Representative, in accordance with Article II Section 2.1.1.1 of the Code Council Bylaws.

- **Architect Leaders** – Governmental Member Voting Representatives who are licensed architects. (based on funding by AIA)
- **Emerging Leaders** – Governmental Member Voting Representatives who have served their jurisdiction between 4 and 9 years. Membership in the Legacy organizations will be counted toward years served.
- **Future Leaders** – Governmental Member Voting Representatives who are new to the profession, serving less than four years.
- **International Leaders** – Governmental Member Voting Representatives who reside outside of the United States.
- **Match Scholarship** – Governmental Member Voting Representatives who have a 50% financial match from their Code Council Chapter, Jurisdiction or personal.

- **Small Town Leaders** – Governmental Member Voting Representatives whose city or county population is 50,000 or less.
- **Veteran Leaders** – Governmental Member Voting Representatives who have served their jurisdiction for 10 years or more.

Membership in the Legacy organizations will be counted toward years served.

## Award Overview

### **I. Uniform Criteria – The following information and requirements apply to all of the Code of Honor scholarship categories:**

- Applicants must be a Governmental Member Voting Representative, in accordance with Article II Section 2.1.1.1 of the ICC bylaws.
- Applications must be submitted online. No paper applications will be accepted.
- The online application database uses weighted, merit-based scoring and a blind review process to ensure fairness and transparency. Winners' qualifications and source of matching funds (if any) are subject to periodic audit and review for accuracy and compliance.
- ICC advertises the online application in all of the relevant Code Council publications, so it is essential for those interested to monitor the website and Code Council publications.
- Only one scholarship per year will be awarded to each award winner.
- Scholarship awards will fund eligible travel, lodging (reimbursement not to exceed the conference hotel rate), and ground transportation on a cost reimbursement basis for reasonable and customary expenses necessary to attend Public Comment Hearings. Expenses should be incurred using a reasonableness standard and in a manner consistent with the relevant sections of the Travel Policy. Scholarship award winners (scholars) will be required to submit their expenses to the Code Council on the approved expense reimbursement form with original receipts.
- Specific eligible expenses may include:
  - Travel (reasonable airfare, train, car rental)
  - Lodging (reimbursement for the conference hotel rate only)
  - Ground Transportation (Shuttle or other means of affordable transport to and from the airport). Note – those that rent a vehicle to drive to the Public Comment Hearings may only receive the approximate cost of the rental to and from the hearings location, but not the interim days.
  - Note: Scholarships do not cover meals or per diem, so scholars will be required to either secure additional support or self-pay for those expenses.
- Scholarship recipients planning to register for and attend the conference will receive a special registration rate.

Code of Honor Scholars will be required to sign an ethics pledge and agree to attend a short reception/professional ethics briefing.

- Code of Honor scholarship winners are required to attend and participate in Public Comment Hearings and attendance will be verified. Failure to attend will result in disqualification of the winner and no expense reimbursements will be provided. Attendance and participation will be verified through on-site check-in and via verification that the winner attended and voted in the relevant hearings.
- There is a new scanning procedure to ensure smooth verification of your attendance at the Hearings. There will be a brief, mandatory onsite orientation on the process upon arrival at the Conference.

## **II. Criteria/Information for Architect Leaders, Emerging Leaders, Future Leaders, International Leaders, Small Town Leaders & Veteran Leaders**

The above-referenced scholarships provide up to, but no greater than \$2,000 in travel reimbursement. These scholarships do not require a match.

## **III. Criteria/Information for Match Scholarships**

The above-referenced scholarships provide up to, but no greater than \$1,000 in travel reimbursement with the following important stipulation:

- Applicants must secure a pledge from their Chapter, Jurisdiction or personally to match the scholarship award. For example, if the total eligible expenses total \$1,800, the Chapter, Jurisdiction or the individual must pledge to pay at least \$900.

## **Code of Honor Scholarships – Frequently Asked Questions (FAQ's)**

### **1. What is the purpose of the Code of Honor Scholarship program?**

The Code of Honor Scholarships are designed to support diverse and continuous involvement by Code Council Governmental Member Voting Representatives. The program supports Representatives in the code development process to ensure that Code Council code decisions continue to reflect the consensus view of officials at all levels of government and to provide professional development opportunities for a broad base of building officials through participation in Public Comment Hearings.

### **2. Who is eligible?**

Scholars must be employed and be a Governmental Member Voting Representative in accordance with Article II Section 2.1.1.1 of the ICC Bylaws.

### **3. How can I apply for a Code of Honor scholarship?**

Applications must be submitted online. No paper applications will be accepted. The application period will open on Monday, May 28<sup>th</sup> and close on Friday, August 10<sup>th</sup>.

#### **4. What expenses are eligible?**

- Travel (reasonable airfare, train, car rental)
- Lodging (reimbursement for the conference hotel rate only)
- Ground Transportation (Shuttle or other means of affordable transport to and from the airport). Note – those that rent a vehicle to drive to the Public Comment Hearings may only receive the approximate cost of the rental to and from the hearings location, but not the interim days.
- Note: None of the scholarships cover meals or per diem, so scholars will be required to either secure additional support or self-pay for those expenses.

#### **5. How will expenses be reimbursed?**

Eligible expenses will be paid after verified attendance on a cost reimbursement basis only. Expenses should be reasonable and customary and incurred in a manner consistent with the ICC Code of Honor scholar travel reimbursement policy. Scholarship winners will be required to submit their expenses to the Code Council on the official expense reimbursement form with original receipts. ICC will review all completed expense requests for approval. Once approved, the ICC Accounting Department will process payment.

#### **6. Why do some scholarships pay more than others?**

Some of the scholarship funds have been donated with specific requirements, hence the different amounts for different scholarships.

#### **7. Who reviews the scholarship applications?**

Once the applications are complete, the online database will score and stamp the applications and generate a spreadsheet with a system-generated identification number in order to keep a “blind” review process. In case of a scoring tie, applications will be awarded in order of the system-generated submission timestamps.

Please note: no incomplete applications will be stored or time-stamped, so it is crucial to gather all necessary application information prior to completing the application form. Examples of necessary information will include length of Code Council membership, service on Code Council committees, accreditations and/or certifications, number of community service hours, etc.

#### **8. How will ICC verify that scholars attended and participated in the Public Comment Hearings?**

Code of Honor scholars will be required to attend the Public Comment Hearings and their presence will be verified through onsite check-in and technology. Additionally, scholars will be required to sign an ethics pledge.