



CP#30-08 – Major Jurisdiction Committee

Approved: 02/16/08 | Revised: 09/09/17

- 1.0 Purpose of Council Policy:** This policy establishes the Major Jurisdiction Committee and sets forth the objectives, procedures and organization of the committee.
- 2.0 Name of Committee:** Major Jurisdiction Committee (MJC)
- 3.0 Objectives of the Committee:**
 - 3.1** To improve, develop and maintain public relations activities among major jurisdictions.
 - 3.2** To research and share information regarding administrative and enforcement matters typical to large jurisdictional areas.
 - 3.3** To offer leadership resources to large jurisdictions.
 - 3.4** To address best practices for the management of large building departments. This includes the collection and disbursement of data related to the administration of code enforcement programs.
 - 3.5** To improve interdepartmental relationships among building, fire, zoning, housing and other departments which affect code enforcement.
 - 3.6** To identify opportunities for the improvement of building regulations and regulatory practices.
 - 3.7** To establish and maintain an MJC website for ICC members.
 - 3.8** To advise the ICC Board of Directors on issues impacting major jurisdictions and to accomplish tasks that may be assigned by the Board.
- 4.0 Rules and Procedures of Committee:**
 - 4.1 Members:** Membership on the committee is limited to representatives of code enforcement agencies of states, the capital cities of each state, the two largest jurisdictions by population in each state (in addition to the capital city), the capital city of a country, and jurisdictions with a population of 500,00 or more. Call for members shall be continuously open.
 - 4.2 Steering Committee:** At the ICC Annual Conference, the committee members shall elect a Steering Committee consisting of a Chairperson, Vice-chairperson and seven additional members. The ICC Board of Directors shall appoint the initial Steering Committee and Chairs. Initial appointment terms shall be staggered, with one-third of the committee serving for three, two and one year(s) each. Once staggered terms are established, Steering Committee members

shall serve for a period of three years. The Steering Committee shall be responsible for conducting the business of the MJC between meetings of the full committee. The Chair and Vice Chair shall be limited to two consecutive one-year terms, with steering committee member terms to be limited to two consecutive three year terms.

- 4.3 Staff Support:** ICC Government Relations Department shall provide the MJC with staff support and will budget its activities.
- 4.4 Meetings:** The MJC shall meet at the ICC Annual Conference, the ICC Forum and as called by the Chairperson with the approval of the President.
- 5.0 Expenses:** Travel, lodging and meal expenses shall be paid for Steering Committee members attending committee meetings after attending the Annual Conference and Codes Forum.