



## ICC Contractor Request for Content Appeal

Candidates may complete this and return it to the Candidate Services Coordinator (CSC). Candidates must recall as much information about the exam question(s) as possible. Appeals consist of a written description of the question using key words or phrases, a reason for appeal, and reference documentation to support the appeal.

This appeal form will be reviewed by ICC staff, and written notice of staff decision mailed to the candidate within 15 business days after it is received.

Note: **All appeals must be filed 30 days from the exam date.**

<b>Name</b>	
<b>Street Number or Apt.</b>	
<b>City, State, &amp; ZIP</b>	
<b>E-mail Address *</b>	
<b>Phone Number</b>	
<b>Candidate ID Number</b>	
<b>Title of Exam</b>	
<b>Date of Exam</b>	

ICC will provide you with a written response via email only with your permission. Otherwise, you will receive the determination by a letter through the U.S. mail.

I, \_\_\_\_\_ **do/do not** consent to have the International Code Council notify me of the determination through the email address provided above.

**Send all Appeals forms and communication to:**

**Mail:**  
Candidate Services Coordinator 900 Montclair Road  
Birmingham, AL 35213

**Email:** [appeals@iccsafe.org](mailto:appeals@iccsafe.org)

**Fax:** 205-905-7096

## Content Appeal

Please describe the question in detail and cite the section or page number of the code book or reference (of those listed in the candidate bulletin for this exam) which supports your statement. Wording should be to the best of your ability with as much detail as you can provide. Use key words and/or phrases. It is beneficial to write challenges immediately upon leaving the test center as you will be unable to access your questions at the test center once the exam has ended. You may also use the following pages to describe an incident you wish to be reviewed by International Code Council staff.

**Please note: All appeals must be received within 30 days of date of exam.**

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Description and wording of question:

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Reason for Challenge (Please be specific):

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Reference Supporting Challenge:

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Description and wording of question:

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Reason for Challenge (Please be specific):

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Reference Supporting Challenge:

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Description and wording of question:

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Reason for Challenge (Please be specific):

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Reference Supporting Challenge:

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Description and \*wording of question:

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Reason for Challenge (Please be specific):

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Reference Supporting Challenge:

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Description and wording of question:

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Reference Supporting Challenge:

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Description and \*wording of question:

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Description and \*wording of question:

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Reason for Challenge (Please be specific):

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Reference Supporting Challenge:

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