

Informal Education Committee Meeting
March 17th, 2015
Country Club Hills, Illinois
Meeting commenced at 02:35pm CT

NOTE: This meeting was originally intended to be an informal meeting due to everyone's availability. No formal roll call was taken. However, there was a quorum present, so one motion was passed.

The following members were in attendance at the meeting:

Nancy Springer, EC Chair
Cindy Davis, PDC Chair
Cash Olszowy, ICC Board liaison
Jeff Camp
John Delesandro
Dave Horras
Tom Johnson
Sean Reid

The following ICC staff members were in attendance:

Erica Fredrick, Instructional Designer
Mark Johnson, Executive Vice President & Director of Business Development
Hamid Naderi, Sr. Vice President, Product Development
Valerie Pang, Instructional Designer
Allison Street, Manager of Training & Education
Casey Thomas, Executive Assistant
Doug Thornburg, Vice President, Education and Certification

1) Educator of the Year Award

Discussion was had about the reinstatement of the Educator of the Year Award. The last Educator of the Year Award was awarded in 2010 or 2011. We have the opportunity to create new criteria for this award. Potential criteria should be submitted to Casey Thomas and a meeting will be set up in the next few weeks. Call for nominations have to be 120 days out and it would be good to get the word out at the Memphis code hearings.

ICC Board Vice President, Cash Olszowy, said everyone should look at CP-16. In the interim, he will let the Board know that the Education Committee is planning on reinstating the Award. Also, since a quorum is present, the Committee could vote on a Motion. John Delesandro made a Motion to have an Educator of the Year Award. Sean Reid Seconded. Motion Carries. John Delesandro and Sean Reid to put a description together.

2) Potential Topics for Webinars

Hamid Naderi handed out a schedule and let everyone know that there will be webinars that coordinate with each week for Building Safety Month. He also stated that if anyone has any ideas for webinar topics to please let staff. John Delesandro has a couple of people interested in webinar topics. Valerie Pang let everyone know that T & E needs at least 4-8 weeks for the creation of a webinar, but could be shorter if need be. If you have existing material, T & E will work with you to

whittle it down. T & E is also available to help with the creation of material. Typically, there is a dry run of the webinar at least 3 days prior to it being available to the public. This is to see if content needs to be added or deleted as well to ensure that the process goes smoothly. All the information that is needed to begin the process is the name, email address and phone number of the person interested in creating the webinar and the subject matter topic. EC Chair, Nancy Springer encouraged the Education Committee members to come up with two topics or individuals who could present on potential webinar topics to help fill the calendar.

John Delesandro asked if there have been any thoughts on hybrid courses at Institutes. Allison Street stated they were looking to do that at the Code Official Institute.

3) Any PPP items that may come out of the PDC

Jeff Camp stated that since KY became a member, they have been attracting participants to trainings and events from out of state. Mr. Naderi explained that EduCode had a huge increase in participants and some of that could be attributed to the addition of PP programming. Mr. Naderi also stated that once or twice a month there will be a column in ICC e-News about the Preferred Provider Program. Hamid Naderi stated that EduCode had a huge increase, and that the increase was attributed to PPP programming. Mr. Naderi noted that there should be a way for ICC to get an evaluation of Preferred Providers from the participants. Originally, participants would have to complete an evaluation before receiving their certificate, however, one of the main concerns is participants could still get a certificate through the link even if they did not attend. ICC needs a way to police that. Mr. Delesandro stated that the certificate documents should be matched up to sign in sheets, but the bigger issue is to ensure that ICC receives feedback.

03:35pm Cindy Davis and Dave Horras had to leave the meeting to catch flights. Before leaving, Dave Horras mentioned that the live schedule was helpful. At the recent Colorado Institute, they were able to draw participants from 22 states.

Ms. Springer challenged the group to think of ways to get participants to complete evaluations.

4) Work Plan Review

Ms. Springer had the group look through the draft work plan that was previously distributed and explained some of her thoughts, noting that this would be a work in progress. One of the main focuses should be to get to know the big training events. Allison Street added that T & E started a list a few years ago and should have the EC vet that list. Ms. Springer noted that there should be some parameters such, how many days is the event, are they hosted by statewide chapters, etc. Vice President Olszowy stated that most conferences are on a regular schedule, i.e. Colorado, Heart of America, CAAK. These large events should be coordinated as to not compete for instructors. Ms. Springer and Ms. Street will work to get a list together.

Erica Fredrick and Ms. Street demonstrated to the Education Committee the advancements and improvements made to the website.

The meeting was adjourned at 4:40pm CT.