



**International Code Council
Education Committee**

May 10th, 2016

Conference Call

04:00pm ET/03:00pm CT/02:00pm MT/01:00pm PT

EC Chair:	Nancy Springer
EC Vice-Chair:	Sean Reid
Committee Members:	Michael Boso Jeff Camp John Delesandro Dave Horras
PDC Chair:	Cindy Davis
ICC Board Liaison:	Gilbert Gonzales
ICC Staff:	Karla Higgs Tracy Lendi Hamid Naderi Ron Piester Allison Street Casey Thomas

MINUTES

The meeting was called to order by Education Committee Chair, Nancy Springer at 01:05pm PT.

1. Roll Call

Executive Assistant, Casey Thomas, called roll. Dave Horras and PDC Chair, Cindy Davis, were absent. Director Gilbert Gonzales joined the call in progress. A quorum was present.

2. Conflict between “Leadership Day” and the Chapter Presidents Meeting at the ABM

Ms. Springer asked Manager of Training and Education, Allison Street, to explain the issue. Ms. Street began by reminding the group that as it stands, a leadership day is scheduled for Monday. This would include all of the courses, such as mentoring and Building Department Administration that are applicable to leadership with the exception of the *Journey to Leadership* course by the Past Presidents, which is scheduled for Tuesday afternoon. The conflict lies in the fact that there will be leadership training while the Chapter Presidents are tied up with their meeting. Ms. Street went on to say that one of two things can be done: 1) Keep the schedule as is or 2) somehow integrate the Chapter President’s meeting into the leadership track. Discussion ensued. Mr. Jeff Camp reminded everyone that the education program was approved by the ICC Board and everyone should be cognizant of that.

After further discussion, Ms. Street proposed that the time frame for the afternoon session be moved a half hour ahead so it would now be 04:00pm to 05:30pm, which would allow the Chapter Presidents to participate in the later session which will be the same as the earlier one. All Education Committee Members agreed to this change.

3. Other Business

Ms. Street stated that Vice President of Training and Education, Tracy Lendi, has expertise in the area of mentoring and proposed that she develop a course for the mentoring sessions for the leadership track on Monday. All members agreed that this was a good idea. There was further discussion on what aspect of mentoring should be covered i.e. creating an environment conducive to mentoring vs. specifics to fostering the mentor/mentee relationship.

Finally, Mr. Hamid Naderi, Sr. Vice President of Product Development reminded everyone that there were still open slots on Monday afternoon. These slots are there in case the Board or others have another course to add. Suggestions were made in case those slots were not filled, including making those rooms a lounge for participants to discuss the courses.

4. Adjourn Meeting

The meeting was adjourned at 01:29pm PT.