902, 903.1, 903.1.1 (New), 903.1.1.1 (New), 903.1.1.2 (New), 903.1.1.3 (New), 903.1.1.4 (New), 903.1.1, 903.1.2

Proponent: Maureen Traxler, representing City of Seattle Dept of Planning & Development (maureen.traxler@seattle.gov)

Delete without substitution:

902

APPROVED AGENCY

902.1 Approved agency. An approved agency shall provide all of the information necessary for the code official to determine that the agency meets the applicable requirements. The code official shall be permitted to be the approved agency.

Revise as follows:

903.1 General. Where application is made for construction as described in this section, the registered design professional in responsible charge or approved agency shall perform commissioning during construction and after occupancy as required by Table 903.1. The code official is permitted to be the approved agency. Where Table 903.1 specifies that commissioning is to be done on a periodic basis, the registered design professional in responsible charge shall provide a schedule of periodic commissioning with the submittal construction documents that shall be reviewed and approved by the code official.

Add new text as follows:

903.1.1 Approved agencies. Approved agencies shall comply with Sections 903.1.1.1 through 903.1.1.3.

Revise as follows:

903.1.1.1 Qualification of approved agencies. The approved agency shall be qualified and shall demonstrate competence, to the satisfaction of the code official, for the commissioning of the particular type of construction or operation. The registered design professional in responsible charge and engineers of record involved in the design of the project are permitted to act as the approved agency provided they those personnel meet the qualification requirements of this section to the satisfaction of the code official. The approved agency shall provide written documentation to the code official demonstrating competence and relevant experience or training. Experience or training shall be considered relevant where the documented experience or training is related in complexity to the same type of commissioning activities for projects of similar complexity and material qualities.

903.1.2 902.1.1 Independence. An approved agency Approved agencies shall be objective, competent and independent from the contractor responsible for the work being inspected. The agency shall also disclose possible conflicts of interest so that objectivity can be confirmed.

903.1.3 902.1.2 Equipment. An approved agency Approved agencies shall have adequate equipment to perform the required commissioning. The equipment shall be periodically calibrated.
903.1.4 Personnel. An approved agency shall employ experienced personnel educated in conducting, supervising and evaluating tests and commissioning.

903.2 Preoccupancy report requirement. The approved agency shall keep records of the commissioning required by Table 903.1. The approved agency shall furnish commissioning reports to the owner and the registered design professional in responsible charge and, upon request, to the code official. Reports shall indicate that work was or was not completed in conformance to approved construction documents. Discrepancies shall be brought to the immediate attention of the contractor for correction. Where discrepancies are not corrected, they shall be brought to the attention of the owner, code official and to the registered design professional in responsible charge prior to the completion of that phase of the work. Prior to the issuance of a Certificate of Occupancy, a final commissioning report shall be submitted to and accepted by the code official.

903.3 Post-occupancy report requirement. Post-occupancy commissioning shall occur as specified in the applicable sections of this code. A post-occupancy commissioning report shall be provided to the owner within 30 months after the Certificate of Occupancy is issued for the project and shall be made available to the code official upon request.

Reason: This proposal combines Sections 902 and 903, eliminating redundancy and putting all the provisions for approved agencies in one section.

Cost Impact: Will not increase the cost of construction