



Paper-and-Pencil Certification Examination Application
EXAMS BASED ON 2009, 2012 or 2015 CODE CYCLE



STEP 1: Enter your name, address, and other candidate information.

Exam Candidate Information—PRINT LEGIBLY ALL FIELDS BELOW REQUIRED EXCEPT AS NOTED.
Full Legal Name:
Mailing Address: City: State: ZIP:
Primary Telephone Number: Home Work Secondary Number (optional) Fax Number (optional)
E-mail:

STEP 2: Select your exam date and site at which you wish to test.

ICC NATIONAL CERTIFICATION EXAMINATION SITES AND CORRESPONDING EXAMINATION DATES
(Sites are subject to change)

- 014 Birmingham, AL 077 Fairhope, AL 5174 Bay Area, CA 022 Lawrenceville, GA 008 Macon, GA 087 Crystal Lake, IL
088 Columbia City, IN 5124 Indianapolis, IN 034 New Orleans, LA 5176 St. Louis, MO 5190 Gulfport, MS 046 Vicksburg, MS
5172 Trenton, NJ 5205 Bethlehem, PA 083 Meadville, PA 086 Williamsport, PA 013 Charleston, SC 020 Columbia, SC
072 Conway, SC 1059 Bell Buckle, TN 018 Gallatin, TN 039 Memphis, TN 010 La Porte, TX
001 San Marcos, TX 021 Sulphur Springs, TX 1029 Sutton, WV

Table with 2 columns: EXAM DATES, DEADLINE TO REGISTER. Includes dates like March 10, 2018 and January 26, 2018.

STEP 3: Select the code year on which you wish to test. (Select only one.)

- 2009 CODE YEAR 2012 CODE YEAR 2015 CODE YEAR

Note: Not all exams are available on all code years. See the exam catalog for exceptions at www.iccsafe.org/certification-exam-catalog/

STEP 4: Read the Important Notes section.

Important Notes

- Applications may be submitted by U.S. mail, courier, facsimile, or email at certexam@iccsafe.org.
Applications must be postmarked by the deadline date. Late applications must be pre-approved by the Code Council and submitted with full payment, including the additional \$85.00 late fee.
Examination fees are non-refundable. Exceptions are outlined in www.iccsafe.org/paper-pencil-exams-how-to-schedule
A photo identification, such as a driver's license, will be required for admittance to the examination.
References needed for taking the exams can be purchased from the Code Council by calling 1-800-786-4452 or at shop.iccsafe.org.
A letter will be forwarded to you confirming this registration approximately two weeks prior to the examination administration date.
If you have a physical disability that prohibits you from taking an examination under standard conditions, you may request special arrangements. Your letter of request must accompany this application, along with a completed special accommodations form. This form may be obtained by telephoning us at 1-888-422-7233. The request must be submitted and approved by the Code Council 3 months prior to the desired test/administration date.

Both pages of this application must be completed to process.

Return this completed application in its entirety along with the appropriate fees to:
International Code Council
Assessment Center
900 Montclair Road
Birmingham, Alabama 35213-1206
Fax: 205-905-7096

OFFICE USE ONLY

Candidate ID: Requirements met: Date processed: Initials:

**STEP 5: Select the exam(s) you wish to take.**

**Starting Time 8:00 a.m.**

SELECT ONLY ONE

- B1 Residential Building Inspector \$209
- R3 Residential Plans Examiner \$209
- E1 Residential Electrical Inspector \$209
- M2 Commercial Mechanical Inspector \$209
- M3 Mechanical Plans Examiner \$209
- P1 Residential Plumbing Inspector \$209
- P3 Plumbing Plans Examiner \$209
- 66 Fire Inspector I \$215
- 79 Residential Energy Inspector/Plans Examiner \$209
- 64 Property Maintenance and Housing Inspector \$209
- GC IgCC Inspector/Plans Examiner w/ASHRAE 189 \$209
- CS Code Specialist \$139
- MM Management Module \$139
- FC Fire Codes and Standards \$139
- BC Building Codes and Standards \$139

**Starting Time 10:30 a.m.**

SELECT ONLY ONE

- B2 Commercial Building Inspector \$209
- B3 Building Plans Examiner \$209
- E2 Commercial Electrical Inspector \$209
- E3 Electrical Plans Examiner \$209
- M1 Residential Mechanical Inspector \$209
- P2 Commercial Plumbing Inspector \$209
- 67 Fire Inspector II \$215
- F3 Fire Plans Examiner \$209
- 77 Commercial Energy Inspector \$209
- 78 Commercial Energy Plans Examiner \$209
- 14 Permit Technician \$209
- 75 Zoning Inspector \$209
- 21 Accessibility Inspector/Plans Examiner \$209
- MG Legal Module \$139

**STEP 6: Enter your billing information.**

<b>Billing Information</b>	
Name: _____	
Mailing Address: _____	
City: _____	State: _____ ZIP: _____
(____) _____ Business Telephone Number	(____) _____ Fax Number

**Full payment must be submitted with all applications.** Total Amount: \$ \_\_\_\_\_

Method of Payment Provided:  Check/Money Order  Visa  MasterCard  American Express  Discover  Bill to ICC account number:  
 (Payable to ICC) # \_\_\_\_\_

Name as it appears on credit card: \_\_\_\_\_

Signature: \_\_\_\_\_

Credit Card Number

CVV\*

Expiration Date:

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Month                      Year

\*Visit <https://www.cvvnumber.com/cvv.html> for information regarding the CVV code.

**STEP 7: Sign your application, attesting all information entered is true.**

<p>I agree to the following terms:</p> <p>I understand and agree that my failure to provide accurate and complete information or abide by ICC's policies and procedures, including the Code of Ethics, shall constitute grounds for the rejection of my application, or denial or revocation of my certification.</p> <p>I understand that ICC reserves the right to verify any information in this application or in connection with my certification.</p> <p>I consent to ICC's release of any information regarding this application and my examination administration to third parties, consistent with ICC's Records policy.</p> <p>I also agree to be bound by all ICC policies and procedures, as they may be amended from time to time, including without limitation those posted at <a href="http://iccsafe.org">iccsafe.org</a>.</p> <p>I understand that if at any point during my certification period I fail to meet any of the requirements outlined above, or if matters arise that can affect my capability to continue to fulfill certification requirements, I must report it to ICC immediately and agree to cooperate with any subsequent investigation regarding such matters.</p> <p>Signature: _____ Date: _____</p> <p>Printed Name: _____</p>
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