



**APPLICATION
For Renewing an
ICC / City of Reno Journeyman Electrician ID Card**



Candidate Information—PRINT LEGIBLY

Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

(____) _____ (____) _____ (____) _____
Business Telephone Number Home Telephone Number Fax Number

E-mail: _____

Card ID Number: _____ Expiration Date: _____

I have a copy of the current ICC City of Reno, Nevada Information Bulletin. (If you do not have a copy of the Bulletin, go to <http://www.iccsafe.org/certification-exam-catalog> or call: 1-888-422-7233, ext. 5524.)

ELECTRICIAN RENEWAL

Please check the certification you wish to renew.

- Journeyman Electrician (464)
- Journeyman Residential Wireman (465)

City of Reno, Nevada Renewal Code—302

Important Notes

- Applications may be submitted by U.S. mail or courier. Applications must be completed in their entirety in order to be processed.
- Renewal fees are non-refundable. Exceptions are outlined in the Information Bulletin.
- A copy of your driver's license, two (2) passport-sized photos, and a copy of your current ID card must accompany this application.
 - ⇒ **PLEASE WRITE YOUR NAME LEGIBLY ON THE BACK OF EACH PHOTO, IN BLUE OR BLACK BALLPOINT PEN.**
 - ⇒ **Send passport photos or scan and email them to certexams@iccsafe.org**
- Once your application has been processed, you will be mailed your ICC card within 6-8 weeks.

Full payment must be submitted with all applications. Please check all that apply:

- Renewal Fee: **\$ 30.00**
- Reinstatement Fee: **\$ 30.00 (may be required—see notes* - additional fee)**

* (required if renewing from day following expiration date on ID card until 1 year from expiration date; to renew after 1 year from expiration date requires retest)

Total Amount Submitted: \$ _____ **(add all amounts above)**

Method of Payment Provided: Check/Money Order Visa MasterCard American Express Discover
(Payable to ICC)

Name as it appears on credit card: _____ Signature: _____

Credit Card Number

Expiration Date

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Month

Year

————— The front and back of this application must be completed to process. —————

CEUs Required

To renew your Electrician ID Card, you must obtain, every three years, at least 1.5 CEUs (15 hours of instruction) for Journeyman, or 3.0 CEUs for Master, related to the electrical trade. At least a one-day class or eight-tenths (0.8) CEU must be from a code-change class highlighting code changes to the current edition of the *National Electrical Code* for the renewal period.

Only CEUs issued by specific organizations will be accepted. For more information on courses that are acceptable for CEUs, see the Reno, Nevada, Examination Information Bulletin at www.iccsafe.org/contractor.

	Continuing Education Activity	Date Completed	Provided by (School, code organization, etc.)	Contact Hours / CEUs
1				
2				
3				
4				
5				
6				
7				
8				

Attach a sheet of paper for additional listings, if necessary. Documentation must be retained for three (3) years from date of renewal request and submitted upon an audit request. DO NOT submit documentation with this form.

By signing this form, I confirm that all of the information provided above is accurate and true, and I understand that supporting documentation must be retained for three years.

Signature: _____ Date: _____

Return this completed application in its entirety along with the appropriate fees to:

**International Code Council
 Certification & Testing Department
 900 Montclair Road
 Birmingham, Alabama 35213-1206**

OFFICE USE ONLY

Candidate ID: _____ Requirements met: _____ Date processed: _____ Initials: _____



New Style for Nevada ID Cards

Starting **January 2017**, identification cards for Reno and Clark County, Nevada candidates are transitioning to a new style that constitutes big changes in issuing ID cards.

Candidates up for renewal and first-time candidates will receive the new card upon sending their application in 2017.

Check out what's new for Nevada ID cards below:

New ID Card Format

- ◆ **New Standard Style:** All cards will now be a standard green color and will still include photo identification

- ◆ **New Record Number Issued:** the record number on your Nevada ID Card will change to a completely new one in order to improve ways to access your ID information online.

- ◆ **Access to Temporary Card:** Once ICC sends you a letter of confirmation that your application has been processed, use your email address to access a digital version of your card online at verify.iccsafe.org. You will be able to print a temporary card to keep on hand while waiting on your official ID card to be sent to you via mail.

Process update on issuing ID Cards

- ◆ **Mailing Process:** FedEx option is no longer available. Cards will be sent to you via mail within 6-8 weeks.

- ◆ **Electronic Option for Sending Photos**
 - ◆ You will have the option to scan and email your photos to certexams@iccsafe.org

Please remember to fully complete the application according to your jurisdiction so that your ID card will be successfully processed.

If you have questions about the new process, please contact ICC's Certification & Testing Department at certexams@iccsafe.org or by calling 1-888-422-7233, ext. 5524.