1. **Call to Order- Chair Gardner**  
   Due to weather restrictions in the Washington DC area, the meeting was held via conference call. The call started at approximately 12:05 EDT. Mike welcomed the group and noted the need to identify who you are when addressing the group.

2. **Self Introductions**  
   2.1 **Identify new members**  
   National Wooden Pallet and Container Association
   
   2.2 **Establish quorum (20 minimum)**  
   Staff identified the attendees at the last meeting to see who was on the call and asked for those not identified to send an email to ICC noting attendance for the record. A quorum was present.

   See Appendix A for a list of call-in attendees.

3. **Approve Agenda (posted)**  
   Item 11.1 removed from the agenda. Agenda as revised was approved.

4. **Approval of August 26, 2013 IAC Meeting Minutes (posted)**  
   Approved

5. **IAC Administration**  
   5.1 **Chair’s Report**  
   Mike briefed the group on the status of cdpACCESS noting this is the platform going forward to submit code changes and public comments. He noted the importance of becoming familiar with the program if you are planning on submitting either a public comment in the 2014 cycle or a code change in the 2015 Group A cycle. He also informed the group of his decision to leave Gypsum Association for a new position with ICC. The group offered congratulations to Mike.

   Mike will chair the meeting today and noted that the Vice Chair, Wanda Edwards will assume the Chair position following this meeting, filling Mike’s term through 12/31/14. A motion was made and approved that Wanda’s term as Chair extend through 12/31/16.

   This leaves a Vice Chair vacancy which will be filled at the next meeting. Interested parties should contact staff.

6. **IAC Activities**  
   6.1 **Referenced Standards Task Group**  
   a. **TG Report**  
   b. **ICC/SDO February 16, 2014 meeting (memo to SDO’s posted)**  
   Staff went over the 3 questions presented to the SDO’s at the forum. Task group chair Wanda Edwards noted that the task group has identified three possible solutions.
   - Move the update of standards by the Admin code committee (Group B) to Group C (3rd year in the cycle)
   - Revise the availability date of updated standards from December 1st of third year to a date to coincide with the processing of the updates in the second year (Group B)
• Move codes to different groups within the three year cycle

Wanda noted that the SDO forum did not yield an definitive consensus and that the task group is leaning towards bullet one above but is not making a formal recommendation to the IAC at this time. She further noted that for each of the options there are potential downsides.

Staff note: During the SDO forum, the Structural Standards Coordination Council was meeting at a different location and joined the SDO call as a group. They had documented some recommendations which were sent to the IAC following the IAC meeting.

This item is to remain an agenda item for the IAC.

7. ICC Codes & Standards Activities
7.1 2014 Cycle
   a. cdpACCESS update
   Staff noted that the hearing schedule is posted. Some of the Membership Councils will be meeting on the preceding Saturday and Sunday morning. The volume is such that a single track with a daily recess for dinner is planned. The intent is that cdpACCESS be utilized to submit modifications to staff electronically within the hearing room but the details are still being worked out. Staff noted that this will be the first time that motions made for an assembly action will not be voted on during the hearing but rather will be tabled and voted online following the hearing via cdpACCESS.

7.2 2015 – 2017 Cycle
   a. Committee appointment process/IAC recommendations on the IRC
   b. Code Groupings
   The application deadline for the 2015 – 2017 code committees is June 2nd. Following receipt of the applications and reports generated by staff, the IAC Executive Committee will meet to review IRC – Building and Mechanical/Plumbing applications and make recommendations to be considered by the IAC at their next meeting. These recommendations will then go to the Codes and Standards Council (CSC) who will make the final recommendations to the ICC Board. The CSC recommendations will be considered by the Board at their meeting in Fort Lauderdale.

   The 2015-2017 code development schedule will be posted shortly. The changes from the 2012 – 1014 cycle are:
   • IBC – S moved to Group B (including IEBC structural provisions)
   • IEBC non-structural provisions, IPMC, IRC – M, IRC – P, ISPSC, and IZC moved to Group A

7.3 Codes and Standards Committee Activities
   a. C & S Calendar posted
   The following new standards development activities are active (be sure to visit the website):
   • Standard for Solar Water Heating
   • Standard for Solar Thermal Systems
   • Standard for Rainwater Collection System Design and Installation
   • Standard on Commissioning.

   Upcoming in person meetings:
   • CTC: March 26-27
   • All 4 Code Action Committees: April 7 – 8
   • Ad Hoc Healthcare: April 15 - 16

   Staff noted that interested parties need to visit that applicable ICC webpage for meeting announcements and additional information.

   ICC has developed a Codes and Standards Calendar which will be utilized to schedule committee/task group conference calls and in-person meetings in an effort to minimize conflicts. The calendar can be linked from the navigation portion on the left side of the Code Development webpage at:
   http://www.iccsafe.org/es/codes/Pages/default.aspx
8. ICC Board Activities - ICC Board liaison report
8.1 Code of Ethics/CP 28 Code Development (see links below)
Staff noted that the updated policies and Code of Ethics is posted.

8.2 Other Board activities
Board members President Steve Jones, Vice President Guy Tomberlin and Secretary/Treasurer Alex “Cash” Olszowy briefed the group on their attendance at various chapter meetings, noting the high interest level in cdpACCESS.

CEO Dominic Sims noted the following:
- The ICC Board is very interested in what the IAC has to say and recommend as far as improvements to the ICC process and procedures.
- Congratulations to Mike Gardner on his new position with ICC.
- ICC has invested considerable resources in cdpACCESS. It will be a “game changer” going forward.
- Building Safety month is this May. Presenting sponsors include the following IAC members: American Gas Association; American Wood Council; Portland Cement Association.
- The 2015 I-Codes, except the IgCC, are slated to be available in June.
- ICC is actively monitoring the lawsuit filed by NFPA concerning requiring SDO copy written documents being required to be made public for free.

9. ICC Governmental Relation Activities
9.1 Federal Legislative & Regulatory
9.2 State & Local - Code adoptions
9.3 Other
Staff briefed the group on state and federal activities including status of state adoptions of the 2012 Codes and the Coalition for Current Safety Codes. The Coalition currently has over 500 members. It was also noted that GR has developed a one hour cdpACCESS Powerpoint for use as staff travels to different locations.

10. ICC-ES Activities
10.1 Report of ES Activities
The new in-house surveillance inspection program is in place. The ESIAC task groups are working on revising the Acceptance Criteria procedures and legacy report procedures. ES-PMG cooperation with the Solar Rating Certification Corporation has been a success.

11. Old Business
11.1 AUTOCodes update
Agenda item removed

12. New Business
None

13. Next IAC Meeting
13.1 Next meeting: TBD

14. Adjourn
The conference call was adjourned at approximately 1:45 pm EDT

Websites: IAC: http://www.iccsafe.org/cs/IAC/Pages/default.aspx
Code Development: http://www.iccsafe.org/cs/codes/Pages/default.aspx
Government Relations: http://www.iccsafe.org/gr/Pages/default.aspx
Evaluation Services: http://www.icc-es.org/
cdpACCESS: http://www.iccsafe.org/cs/cdpACCESS/Pages/default.aspx
Michael Gardner  GA
Sam Francis  AWC
Nancy McNabb  NIST
Jennifer Goupil  ASCE/SEI
Ryan Colker  NIBS
Eric Lacey  RECA
Dave Parney  CISPI
Joe Hetzel  DASMA
Richard Kraus  API
Wanda Edwards  RCI, Inc.
Ron Nickson  NMHC
Greg Johnson  OPEI
Steve Orlowski  NAHB
Neil Burns  NAHB
Marshall Klein  AAIA
Ron Burton  BOMA
Bob James  UL
John Woestman  XPSA
Jonathan Humble  AISI
Eli Howard  SMACNA
Jeff Inks  WDMA
Mike Ennis  SPRI
Dan Lea  CIMA
John Valiulis  IFC
Jerry Sarneth  CGA
Vickie Lovell  FSNA
Steve Mickley  AIBD
Jeff Shapiro  NMHC
Jake Pauls  APHA
Pat McCloughlin  SIA
Jay Larson  AISI
Matt Dobson  VSI
Thom Zaremba  Roetzel and Andress
John Taeckner  UL
Jeff Hugo  NFSA
Tom DiBlasi  NCSEA
Theresa Weston  Dupont
Steve Szoke  PCA
Julie Ruth  AAMA

ICC:
Tom Frost  ICC
Mike Pfeiffer  ICC
Sara Yerkes  ICC
Dominic Sims  ICC
Steve Jones  ICC BOD
Guy Tomberlin  ICC BOD
Cash Olszowy  ICC BOD