March 16: 12:00 pm – 4:00 pm (Eastern)

1. **Call to Order- Chair Hugo**
   Chair Hugo called the meeting to order at approximately 12:00 pm.

2. **Self Introductions**
   2.1 **Identify new members**
   2.2 **Establish quorum (20 minimum)**
   Quorum established.

   See Appendix A.

3. **Approve Agenda (attachment)**
   Move item 6.2 to be included with item 8.1
   Item 8.1 to start no earlier than 1 pm

4. **Approval of September 8, 2016 IAC Meeting Minutes (attachment)**
   Approved

5. **IAC Administration**
   5.1 **Chair’s Report**
   Chair Hugo noted there is a lot of activity in code development with the Board requesting feedback on the process (item 8.1) and the SDO’s weighing in on the activities of the IAC Referenced Standards Task Group (item 6.1). Jeff emphasized the important role the IAC plays in its advisory capacity to the ICC Board as indicated in items 2.1 – 2.3 in Council Policy 6.

   Jeff thanked the AIBD for sponsoring lunch.

   5.2 **Appointment of 2017/2018 IAC Executive Committee**
   In addition to the current IAC Chair (Jeff Hugo) and Vice Chair (Steve Orlowski) serving on the Executive Committee, the following were appointed to the IAC Executive Committee by Chair Hugo:

   Jennifer Joupil, Jeff Shapiro, Neil Burning, Eric Lacey

6. **IAC Activities**
   6.1 **Referenced Standards Task Group (attachment)**
   Discussion:
   - Participation in the myriad of standards processes for all the SDO’s who have standards referenced is not feasible. As such, ICC needs a mechanism to be able to respond to proposed updates in our process.
   - Version 2 has been reviewed in the context of the 3 responses received from the SDO’s.
   - Need to clarify that the proposed process revisions do not apply until the 2021/2022 Cycle (2024 I-Codes)
   - No opposition to Version 2. Forward to the ICC Board.

   When this goes to the ICC Board, this will require IAC participation and presence at the Board meeting. A presentation plan should be developed where-by the IAC is able to present their position.

   6.2 **Cycle and Code Grouping Task Group**
   See item 8.1
6.3 Email addresses on posted code change proposals
   a. Under review as part of 2017 update of cdpACCESS
      No action. See September 8, 2016 minutes.

7. ICC Codes & Standards Activities
   7.1 2018/2019 Cycle (schedule posted – see “Current Cycle” link)
      Discussion:
      • Schedule notes posting dates of code development documents with a footnote which indicates this is a “no later than date” and every attempt will be made to post as early as possible.
      • Code Correlation Scoping matrix under development
      • 2018 I-Codes to be published in the Fall. cdpACCESS to be populated with code text following publication of codes

7.2 2017 ICC Training & Certification Summit: May 22 – 26; University of Texas at Arlington
      Discussion:
      • Certification exams during the Summit on May 25 – 26

7.3 Codes and Standards Committee Activities
      Discussion:
      • Code Action Committees: May 31 – June 1st
      • ICC 400 (Log Home standard); Conference call held March 13th. Next step is creation of draft for comments.
      • ICC 700 (NGBS Standard): April 18 – 19
      • ICC 805 (Rainwater Collection Standard): 150 comments rec’d. Next step is to schedule meeting to review and act on comments
      • ICC 902 (Pool and Spa Thermal Heating Standard): 50 comments received; Call scheduled for April 17th to review and act on comments

8. ICC Board Activities - ICC Board liaison report
   8.1 Board Feedback on the Code Development Process – Next steps (see “Board Feedback” link)
      The IAC initiated the review of feedback at 1:45 pm. Due to time constraints, the review through feedback item 48 was completed and then feedback items 62 and 65 were considered.

      Two conference calls were subsequently scheduled as a continuation of the 3/16/17 IAC meeting for April 7th and April 10th. Email notification of the two calls was sent March 20th.

      April 7th call: Feedback items 49 - 84
      April 10th call: Remaining feedback items starting with feedback item 85. Items 85 – 92 dealt with issues/process restructuring beyond the 2018/2019 Cycle.

      See Appendix B for a memo from Chair Hugo and Vice Chair Orlowski which summarizes the IAC action on feedback.

9. ICC Governmental Relation Activities
   9.1 Federal Legislative & Regulatory
      No discussion

   9.2 State & Local - Code adoptions
      Discussion – Adoption issues in Florida:
      • Senate Bill 7000 attempts to freeze the code in Florida as the “base code” and update yearly on as needed basis for select issues
      • GR looking for industry support in opposition to the bill
      • The state controls the process
      • No specific groups are currently noted as in support
        ○ FEMA has voiced their opposition due to a proposed revision to remove the 1 foot of freeboard requirement in flood areas

      Discussion – How to determine the code in effect for a specific jurisdiction?
      • Is there a one-stop shop to find out specific code adoptions?
      • ICC member portal has local codes identified
      • Greg Wheeler noted that Thorton, CO has theirs posted. But he also noted that there are 584 separate jurisdictions in CO alone.
Pelin Atasoy noted that MADCAD has 2300 AHJ’s mapped

9.3 Other
Discussion:
- May is Building Safety Month
- Rooftop reception at ICC Headquarters the evening of May 10th

10. ICC-ES Activities
10.1 Report of ES Activities
Michael Gardner presented a PowerPoint presentation on ICC ES’s partnership with Innovation Research Labs (IRL):
- ICC ES currently does not have lab capabilities
- This is a working partnership agreement, ICC ES does not own the lab
- Provides one stop shop for ES clients to access a lab facility. Clients under no obligation to use the IRL
- No changes to current ES process

11. Old Business
None

12. New Business
12.1 Code Action Committees (CP 31 posted – see “Council Policies” link)
Discussion:
- The CAC’s are regulated by CP31
- ICC also has MOU’s with NASFM and the IAFC which outlines their respective participation in the FCAC and the FCAC Regional Work Groups.
- The issue of term limits (2 - three year terms max) currently in CP31 is under review by the ICC Board.

13. Next IAC Meeting
13.1 Next meeting: TBD
Ray Grill with Arup noted that he would be willing to host the next meeting.

14. Adjourn
Meeting adjourned at approximately 4:15 pm.

Websites links:
- IAC
- Current Cycle
- Board Feedback on the Code Development Process
- Council Policies/Code of Ethics
- Government Relations
- Evaluation Services
Appendix A

IAC Meeting Attendees
March 16, 2017

Jeff Hugo  
NFSA

Debra Ballen  
IBHS

Steve Orlowski  
BOMA

Eric Lacey  
RECA

Ray Grill  
Arup

Dan Lea  
CIMA

Laura Champion  
ASCE/SEI

Jake Pauls  
APHA

Greg Johnson  
OPEI

Steve Meima  
GA

David Vail  
IFC

Neil Burning  
NAHB

Paul Cabot  
AGA

Gary Ehrlich  
NAHB

Mike Battaglia  
AIBD

Steve Szoke  
ACI

Mike Mahoney  
FEMA

Jerrold Sameth  
CGA

Jim Tidwell  
FEMA

Pelin Atasoy  
Computecture

Dick Kraus  
API

Dianna Hansen  
AAMA

Steve Mickley  
AIBD

Jay Larson  
AISI

David Cohan  
DOE

Via phone:

Pat McCloughlin  
SIA

Jeff Shapiro  
International Code Consultants

Bruce Johnson  
UL

Jennifer Goupil  
SEI

Jeff Church  
PPFA

Wes Sullens  
USGBC

Larry Novak  
PCA

David Bixby  
ACCA

Joe Hetzel  
DASMA

Paul Coats  
AWC

Theresa Weston  
Dupont

John Taecker  
UL

ICC:

Mike Pfeiffer  
Staff

Michael Gardner  
Staff

Greg Wheeler  
ICC BOD (via phone)
Appendix B

IAC Review Results on Summary of Board Feedback
April 10, 2017

The ICC Industry Advisory Committee (IAC) met, reviewed and discussed the ICC summary of the board feedback document dated March 9, 2017. During the in-person meeting (March 16, 2017) the IAC met the quorum requirements of CP-06 and took positions on the following numbers in the feedback document:

10: Oppose 31: Oppose 77: Support
11: Oppose 32: Oppose
13: Favor 33: Oppose
14: Favor 34: Support
17: Favor 35: Oppose
21: Oppose 46: Oppose
26: Oppose 47: Oppose
27: Oppose 48: Oppose
29: Oppose 62: Oppose
30: Oppose 65: Oppose

During the meeting, two separate motions were supported by the IAC:
1. Copy the 15/16 code cycle groupings for 18/19 code development cycle, and wait to make grouping changes with the structural procedure changes.
2. Petition the ICC BOD to circulate the decisions of new process back to the IAC for IAC feedback.

The IAC, following the in-person meeting, met twice via conference calls to discuss the remainder of the board feedback document. It should be noted that both IAC conference calls (4/7 & 4/10) were conducted, but without the quorum required by CP-06. The IAC members on these calls took positions on the following numbers in the feedback document:

52*: As separate motion to 52:
Support: Moving a proposal in hearing order is permitted only with proponent’s authorization/permission.
56: Support
64: Support
68*: As separate motion to 68:
Support: Provide code officials an opportunity to vote in real-time during PCH. Unanimous IAC support
77: Support
85: Support: with modifications: remove 3rd year (replicate #86 3rd year), add with floor assembly vote at 2nd CAH (2nd committee mtg.)

It is important to note that during all three meetings, in over six hours of discussion, many more items were deliberated. Several items did not receive clear majority support from the IAC but IAC members found merit to relay to the following “split vote” results on: 36, 39, 41, 44, 51, 73. Number 85 had two additional motions that were also split: one motion to change both hearings to committee style meetings and another motion to change the first hearing (CAH) to a committee hearing and leave the remainder of the cycle as is; hearing style.

Respectfully submitted,
Jeffrey M. Hugo, NFSA, IAC Chair
Steve Orlowski, BOMA, IAC Vice-Chair